

POTOMAC GLEN SWIMMING POOL

2026 RULES AND REGULATIONS

SUMMARY

The following Rules and Regulations were approved by the Board of Directors to ensure the safe and sanitary operation of the pool and to enhance the enjoyment of all members and guests using the facilities. The rules are enforced by the Pool Manager and staff. Comments or complaints not readily resolved by the Pool Manager should be addressed to the Chairperson of the Pool Committee by contacting The Management Group Associates (TMGA), at TMGAInc@TMGAInc.com or Manager@potomacglen.org.

Parents are asked to caution their children to observe these rules and to follow the directions of the pool staff. Failure to comply with any of these rules and regulations can result in suspension from using the pool facilities as well as other HOA facilities including the tennis and basketball courts and the Clubhouse.

These rules may be revised or additional ones established at any time in order to ensure safety and enjoyment. Any changes made after the rules have been printed and distributed for the season will be prominently posted.

The Pool Manager on duty is responsible for the strict enforcement of the rules and has the authority to temporarily suspend any member from using the facilities.

- 1) **Adult** – An adult is someone 18 years of age or older as of May 23, 2026.
- 2) **Individuals 13-17 years old as of May 23, 2026** – May not use the pool without an adult unless they have met the requirements noted below.
- 3) **Child** – Anyone 12 years of age or younger as of May 23, 2026. All children must be accompanied and supervised by an adult age 18 or older at all times while at the pool facility.
- 4) **Guests** – Guests must be accompanied by an adult member (16 years or older). A guest pass is required for any person one year of age or older.
- 5) **Food** – Is permitted only in the designated eating areas.

HOURS OF OPERATION

Season Opening: Saturday, May 23, 2026

Season Closing: Monday, September 7, 2026

While schools (MCPS) are in session (except the last day of the school year) hours of operation are:

Weekdays: 4:00 pm – 9:00 pm Weekends: Noon – 9:00 pm

On the last day of the MCPS school year and until MCPS resumes in fall¹, hours of operation are:

Daily: Noon – 9:00 PM

¹ Pool will close at 6 pm on July 4th and is closed for swim team meets.

MEMBERSHIP

- 1) Digital pool membership cards are required for entry into the pool. Residents are solely responsible for obtaining membership cards in a timely manner. Members must register at <https://swimmingpoolpasses.net/potomac-glen/>. Membership and use is limited to community members in good standing and their guests. To be in good standing, the account must be current in all payments due to the Association. Virtual membership cards will be issued to those households that are not in good standing but will not be activated until the account is paid in full.
- 2) Members are those persons whose primary residence is a unit in Potomac Glen, including full-time babysitters/childcare givers (35 hours or more per week).
- 3) Members are required to sign in at the desk upon entering the pool facility. Passes will be digital and residents can use their cell phone to store the pass.
- 4) Members ages 13-17 as of the date of pool opening will be admitted to the pool area unaccompanied only when both of the following conditions are met: (i) a parent or legal guardian agrees in writing to allow the child to come unaccompanied; and (ii) the child has adequately demonstrated to the Pool Manager, in his sole opinion, that the child has the ability to swim the length of the pool in good form, unaided by another person, the lane ropes, putting his feet onto the bottom, or a flotation device.
- 5) When the pool opens for the season, parents may schedule a time with the lifeguards to administer a swim test and review the pool rules with the children who will be using the pool without parental supervision. The pool membership cards for these children will show that they have successfully passed the swim test. This privilege can be revoked at the discretion of the Pool Manager for failure to comply with any of the rules and regulations, especially as relates to the safety and enjoyment of all members and guests using the pool facilities.
- 6) Members ages 13–17 as of the date of pool opening who do not have a pool membership card labeled for independent admittance must be supervised by someone 18 years of age or older while at the facility. Unsupervised children will not be allowed to remain at the facility.
- 7) Pool staff are not allowed to assume custody of children except during scheduled aquatic instruction periods and team functions.
- 8) There will be a 15-minute lap swim period every hour. During the lap swim period, only individuals swimming laps may use the pool. All others must vacate the pool for the entire lap swim period.
- 9) Members bringing guests must purchase guest passes. Guest passes are digital and added to each membership account. The only way to purchase guest passes is through the pool pass portal at <https://swimmingpoolpasses.net/potomac-glen/>.
- 10) Each family is limited to 6 guests per visit, unless pre-approved in writing by Pool Manager.
- 11) Guests must be accompanied by an adult member (18 years or older).
- 12) Outside Membership – No outside membership will be sold for the season.
- 13) Trespassing – No one is permitted in the pool enclosure when the pool is closed unless they are participating in an event or activity that has been pre-approved by the Board of Directors. Unauthorized persons found inside the pool enclosure when closed will lose their privileges for the remainder of the

season and risk prosecution for trespassing.

MEMBER RESPONSIBILITIES

- 1) All persons use the pool and pool facilities at their own risk and sole responsibility.
- 2) Property Damage – Unit owners shall be held responsible for all actions of their residents, children and guests. The cost of any pool property damage will be charged to the unit where the user of the pool facilities resides or that he is visiting.
- 3) Personal Property – Pool users are solely responsible for their personal property. Potomac Glen HOA accepts no responsibility for damaged, lost or stolen property. Members are strongly advised not to leave their valuables in the bath house, in their cars or in sight at the pool.
- 4) Lost and Found – Lost articles shall be reported to the pool office. Articles found on pool premises shall be brought to the office, where they shall be held not longer than 30 days. If unclaimed within 30 days, such articles will be disposed of. Neither Potomac Glen HOA nor the pool management shall be responsible for items held during that time.
- 5) Alcoholic Beverages – Alcoholic beverages and controlled substances are strictly prohibited unless approved by the Board of Directors in conjunction with a HOA sponsored event. Persons believed to be under the influence of alcohol or any other controlled substances shall be denied entrance to the pool and/or asked to leave the pool premises.
- 6) Food and Drink – Except during Potomac Glen Gators swim team activities or specifically designated Pool Committee events, consumption of food and drink is restricted to the grassy and table areas only. Drinks in sports bottles are allowed on the deck away from the pool. As a courtesy to others, please clean the area after eating.
- 7) Abusive Language – Abusive language and/or aggressive actions will not be tolerated.
- 8) Amplified sound or music – With the exception of Potomac Glen Gators swim team activities or specifically designated Board Approved events, loud music (volume such that it disturbs other patrons or nearby residents) is prohibited.

HEALTH

- 1) Soap Showers are Mandatory – County regulations require showers before entering the pool.
- 2) No Admittance to anyone wearing bandages or with skin abrasions, colds, coughs, inflamed eyes, infections, open sores, excessive sunburn, nasal discharge or other evidence of possibly high-contamination risk.
- 3) Pets – No pets or animals of any description will be allowed within the pool enclosure, except by express permission of the Board of Directors.
- 4) Diapers – Babies must wear swim diapers in both the wading pool and the main pool. Disposable diapers other than those manufactured specifically for swimming are prohibited.

- 5) Trash – Members and guests are responsible for disposing of their own trash. Please use the trash receptacles provided. If trashcans are not available, or need emptying, please notify the Pool Manager on duty. Parents are responsible for their children's trash.
- 6) Spitting, spouting of water, etc. is prohibited.
- 7) Gum chewing in the pool is prohibited.

SAFETY

- 1) Injuries occurring on pool premises must be immediately reported to the Pool Manager on duty. First aid supplies may be obtained from the staff.
- 2) No Diving (Participants in Board-approved Potomac Glen Gators swim team activities excepted).
- 3) No glass containers or glass objects of ANY kind are permitted in the pool, deck or bathhouses.
- 4) Disruptive Behavior – Running, pushing, wrestling, dunking, towel snapping, causing undue disturbances or any activity endangering self or others are NOT permitted in the pool, on the deck or in the bath house.
- 5) No smoking is permitted in the pool enclosure.
- 6) The use of swim gear or scuba masks with glass parts is strictly prohibited.
- 7) Only greaseless type sun lotions are permitted.
- 8) Only authorized personnel are permitted in the office, filter room, behind the front desk or on lifeguard stands.
- 9) The Pool Manager will regulate the use of beach balls, toys, inflatable mats, Styrofoam flotation devices, etc. See Flotation Device Policy for specifics.
- 10) Attire – Only those in bona fide swimming attire are permitted in the main pool. No cut-offs, etc. Bathers opting to wear t-shirts or swim shirts over their bathing suits are permitted to do so, provided t-shirts are hemmed on all openings. Thong-style suits are inconsistent with the Potomac Glen's family environment and are, therefore, inappropriate and prohibited.
- 11) Wading Pool – Use of the wading pool is restricted to children 5 and under. Children are the responsibility of their parents or legal guardians, not the lifeguards, and must be supervised by an adult responsible for their safety and conduct.
- 12) Wheeled Vehicles – Strollers/carriages will be permitted in the pool area provided that they are kept out of the flow of traffic and as far as possible from the pool's edges. Use of any other wheeled vehicles is prohibited in any pool area, except for wheelchairs. No roller blades or skateboards in the pool enclosure.
- 13) Designated lap lanes will be for lap swimming only.
- 14) At the sole discretion of the Pool Manager on duty, the pool may be closed at any time due to breakdown, weather or other operational difficulties.

- 15) In the event of any emergency, the pool will be cleared of all people. The signal for this will be three (3) blasts of the pool's whistle.
- 16) The pool will be cleared for 30 minutes after thunder is heard.
- 17) Potomac Glen is proud to comply with the Americans with Disabilities Act as amended (ADA). For members and guests who may need reasonable accommodation in accordance with the ADA, please contact the Pool Manager.

FLOTATION DEVICE POLICY

- 1) Children learning to swim with approved safety devices must be attended by a parent in the water at all times. Belted Styrofoam devices and flotation jackets (not water wings) are considered appropriate.
- 2) Children who are not demonstrably water safe must have someone in immediate control of them other than pool staff per the Montgomery County Health Code.
- 3) Demonstrably water safe: Someone who can swim the length of the pool unaided and without undue difficulty.
- 4) Inner tubes, rafts, baby rings, swim wear w/built in rings and water wings are unsafe, should not be used as flotation devices, are not substitutes for parental supervision in the water and are strictly prohibited.
- 5) Acceptable flotation aids are buddy packs w/clipped belt (belted Styrofoam flotation devices) and two-sided life vests with clipped belts (flotation jackets). Parents and/or legal guardians are still required to be in the water and within arms reach of children using such flotation aids.
- 6) Noodles may be used by those patrons that are demonstrably water safe and should only be used for recreation and not used as a flotation device. Patrons found to be using noodles in lieu of parental supervision will have the noodles taken away and will be asked to leave the pool facility.

SWIMMING LESSONS

- 1) Group and private lessons are available.
- 2) Private swim lessons at Potomac Glen may be given during normal pool operating hours by any person permitted within the pool area legally (whether paying guest, resident in good standing or pool management company staff) to any person within the pool area legally (whether paying guest, resident in good standing or pool management company staff) provided they are sharing the community pool with the other residents (i.e., there will not be a separate area designated for private lessons).

Private lessons are defined as an instructor with no more than 2 students. Group lessons were defined by the committee as an instructor (or instructors) with 3 or more students.

- 3) Group lessons will continue to be run by the pool management company. Registration information and forms will be available at the pool desk.